

CARES ACT Emergency Funds Application

Emergency funding will be available to students who experience unexpected financial situations and meet the eligibility criteria outlined below. Students are asked to identify the level of funding needed: up to \$250 per student.

The emergency funding application is a process for emergencies and unexpected hardships. Funding is not meant to provide long-term or full tuition relief. This funding is a last resort for students who need it most and should NOT be considered part of a student's financial planning for the future. Priority consideration will be given to students whose continued enrollment may be at risk because of unexpected and unforeseen events or expenses.

Please use this form to apply for Emergency CARES Act funding. The form must be submitted to the Financial Aid Officer, Heidi Pak: hpak@vuim.edu

Student Name	
Student ID #	
Student Phone #	
Student Email Address	
Quarter & Year of request	
Amount of Funds requested (\$)	

Eligibility Criteria

- Enrolled in at least 6 credit hours during the upcoming term in a degree-seeking program; and
- Have a minimum GPA of 2.00; and
- Maintain Satisfactory Academic Progress as outlined in University policy *; and
- Experienced unexpected financial hardship resulting from the COVID-19 emergency; and
- Submit a FAFSA (Free Application for Federal Student Aid – school code: 042395); and
- Provide documentation to support the request as may be required by the University.

Additional Items to note

- Students are only eligible to receive funding through this process **one time** during the term in which funding is released.
- Students with an **EFC (Estimated Family Contribution) below \$5,700** will be given priority
- If a student who has received emergency funding withdraws during term in which funding was received, the student must return the award, and a balance in the amount of the award the student received through the emergency funding process will be posted on the student's account if appropriate.
- Students who received emergency funding during the first application period may be eligible to apply in future funding periods if applicable; however, previous awards can be considered by the review committee when making decisions.
- Students can be granted assistance through the emergency funding process up to a maximum of 2 times during their graduate enrollment.
- Funds awarded **do not** need to be repaid unless the applicant withdraws from enrollment; however, awards may be subject to federal taxes.

- Based on the funding source, awards may be disbursed to a student either via check or by student account credit. The University will determine the method of fund delivery
- **There is no guarantee that funding will be available for any given term; and the University may discontinue student emergency assistance funding at any time. The number of students who can be served and the number of awards is subject to the availability of funds.**
- For more information about the process or the status of your application, please contact

Student's Signature: _____ Date: _____

Internal use only

Financial Aid Officer Signature: _____ Date: _____